U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT OFFICE
OF LABOR RELATIONS

CERTIFICATE FROM CONTRACTOR APPOINTING OFFICER OR EMPLOYEE TO SUPERVISE PAYMENT OF EMPLOYEES

(This certification shall be executed with contract documents)

CDBG Project Name: _____ Date: _____

Location: _____Project #: _____
(Address to include City and State)

(I)(We) hereby certify that (I am) (we are) (the prime contractor) (a subcontractor) for

_____ in connection with
(Specify "General Construction", "Plumbing", "Roofing", etc.)

construction of the above-mentioned project, and that (I) (we) have appointed _____ whose signature appears below, to supervise the payment of (my) (our) employees beginning date of _____; that he/she is in a position to have full knowledge of the facts set forth in the payroll documents and in the Statement of Compliance required by the so-called Kick-Back Statue which he/she is to execute with (my) (our) full authority and approval until such time as (I) (we) submit to the contactor, _____, a new certificate appointing some other person for the purpose herein above stated.

_____
(Identifying Signature of Appointee)

Attest (as applicable):

_____
(Name of Firm or Corporation)

_____ By: _____
(Signature) (Signature)

_____ _____
(Title) (Title)

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NOTE: This certificate must be executed by an authorized officer of a corporation, by a member of a partnership, or the sole owner, **and shall be executed prior to and be submitted with the first payroll report**. Should the appointee be changed, a new certificate must accompany the first payroll for which the new appointee executes a Statement of Compliance required by the Kick-Back Statute.