

DHS LIHEAP ODOC CAA Manual Weatherization Requirement Updates

Effective December 1, 2020

for DHS 2020

1. Requirement 301 – Weatherization Eligibility and Application Review Procedures

a. Attachments –

- i. Updated Attachment 7 with DOE 20 and DHS 20 income guidelines (these are retroactively effective April 1, 2020 for DOE 20 and October 1, 2020 for DHS LIHEAP 19 & 20)
- ii. REMOVED reference to Attachment 8 (Attachment 7 now replaces Attachment 8)

2. Requirement 302 – Maximum Allowable Costs

- a. Updated Average Cost Per Unit to \$7,669, as allowed by DOE Weatherization Program Notice 19-1. This new ACPU was already shared in the DOE 20 Award Letters, but the Manual had not yet been updated. This ACPU is retroactively effective April 1, 2020.
- b. Updated Average Cost Per Unit to \$9,500 for DHS LIHEAP only. Formerly this policy was in ODOC WPN 19-8, and can now also be found in ODOC WPN 20-5.

3. Requirement 302A – DHS LIHEAP Weatherization

- a. New definition for Self-Certify was added.
- b. Some general language about client eligibility was clarified.
- c. New eligibility for LIHEAP clients added – 200% poverty guidelines to match DOE WAP
- d. New eligible activities added – Attic Ventilation and Oven/Cookstove

4. Requirement 304 - Client Files

- a. Clarification to examples for job numbers and how to number them was added.
- b. Added effective dates (12/1/2020) to 3 (three) updated client file forms – Form 22, Form 26, and Form 27.
- c. Added policy that all new forms are allowed a 30-day grace period from the effective date at bottom of new or updated forms.

5. Requirement 311 – Training

- a. Updated to include the Training Requirement released May 13, 2020 in ODOC WPN 20-1. ODOC WPN 20-1 has been archived.

6. FORMS (attached within PDF Manual)

Form 22 A – WX Client Application

- i. Form updated to include a new signature when Et. Al appears on a deed.

Form 26 & 27 – BWR DOE & DWR DHS

- i. Both forms updated with some additional lines and clarifications.