



Employer Guidance for Oklahoma's Open Up and Recover Safely Plan

Please note this guidance is not comprehensive, it is intended to serve as a tool to help businesses and local officials establish general protocols encountered in various situations. We have identified some foreseeable health risks associated with Covid-19 and have provided suggestions to mitigate those risks. Effective safety measures that protect employees and citizens are critical to a successful reopening of our great state. There are unique situations not covered here, and we rely on collaboration with our local officials, businesses and citizens using their best judgement during this unprecedented time. We must all take responsibility to protect those in our community. Thank you for doing your part to ensure the safety of all Oklahomans.

Full Service and Quick Service restaurants offering in-restaurant dining

Note: Please check with your local municipality for rules related to reopening, as they may have additional requirements. These Guidelines are recommendations for restaurants who want to continue social distancing practices.

COVID-19 Food Establishment Phase 3 Guidance

- Continue use of carry out, curbside or delivery dining options where feasible.
- Continue to encourage proper social distancing for customers. If practicing social distancing, six feet separation recommended
- Indoor dining rooms and outdoor dining areas such as patios may resume regular capacity.
 - Prioritize outdoor seating when available as much as possible
- For customer confidence, recommend maintaining increased cleaning of frequently touched surfaces (tables, restrooms, doors, menus, armrests, chair seats and backs, phones, etc.) in accordance with the CDC recommendations.
 - Recommend sanitizing each dining area between guests.
- Recommend making hand sanitizer bottles or stations available to customers.
- To prevent reuse of utensils by the public, recommend designating staff to serve at buffet or customer self-service areas.
- Continue to encourage customers to refrain from visiting the establishment if they feel sick, have been exposed to someone with COVID-19, or are exhibiting symptoms.
 - Encourage curbside, delivery, or takeout dining options for these customers.
- If the 6 ft. physical distancing cannot be maintained for employees interacting with customers or for kitchen staff, proper use of facial coverings, as recommended by CDC,

may continue as an option at the discretion of the business

- If possible, use phone app technology to alert patrons when their table is ready to avoid use of “buzzers” or similar devices.
- Banquet space and meeting venues may operate while continuing to follow local requirements for group sizes. Recommend events and meetings maintain 6ft distancing between groups or families.
- For classroom style seating in hotels or meeting spaces recommend chairs be placed to maintain 6 ft. spacing between parties/groups.
- Recommend outdoor and enclosed large venues such as ballparks and arenas should maintain spaced seating between groups that do not share a household such as every other row empty, staggered seating, or at least two seats empty between parties.
- Outdoor and enclosed large venues such as ballparks and arenas may develop signage or markings to reduce close contact while customers are waiting in lines at or in restrooms, concession stands, ticket counters, and other similar places.
- Recommend each outdoor and enclosed large venue develop a plan to provide for proper physical distancing throughout their facility. Each venue can collaborate with their local health department for guidance.
- Recommend increasing the amount of outdoor air provided through the establishments HVAC system where feasible.

Employees

- Increased washing of hands with soap and water for at least 20 seconds.
 - Even with hand washing, recommend using barriers such as tongs, gloves, tissues, or other utensil to prevent direct hand contact with ready-to-eat foods.
- Remind employees to cover coughs and sneezes with a disposable tissue when possible then follow immediately with washing hands for at least 20 seconds. If you don't have a tissue, cough or sneeze into your elbow, not your hands.
- Avoid touching eyes, nose, mouth, or facemask if being worn.
- Workers that are possibly sick with COVID-19 symptoms (Fever over 100.4F) are required to stay home or be sent home immediately. Employee temperatures can be taken at the establishment or self-monitored at home by the employee.
- Workers who have COVID-19 symptoms should not return to work until they are symptom free for 72 hours without taking any fever reducing medication.

Employers

- Ensure that sick leave policies are flexible and consistent with public health guidance and that employees are aware of these policies.
- If an employee is confirmed to have COVID-19, employers should inform fellow employees of possible exposure to COVID-19 in the workplace but maintain confidentiality as required by the Americans with Disabilities Act (ADA).
- Employees exposed to a co-worker with confirmed COVID-19 should refer to CDC guidance for how to conduct a risk assessment of their potential exposure.

- Cross-train personnel to perform essential functions so that the workplace is able to operate even if key staff members are absent.