

start

Research & Prep

- assess community needs
- identify potential project(s)

OKMS Workshop

Feb
Y1

Establishing the Team

- submit a DAR if needed
- begin getting matching dollars partners on board
- begin reaching out to business owners for payroll tax match

Compiling the Application

- reach out to OKMS team for data assistance
- have city council approve project if needed

July
Y1

Sept
Y1

Application Open

Oct
Y1

Award Granted

Jan
Y2

Main Street Incentive Program

Timeline Map

Project Construction

The director should stay in touch with OKMS team throughout project worktime, giving regular progress checkups and receiving support where needed.

Completion & Documentation

- collect final photos/documentation for submission to OKMS
- all work must be complete by the end of year two

Dec
Y2

finish

For more specifics on each of these steps, reference the corresponding guide documents.

