



Policies and Procedures for Energy Audits Manual Requirement

ODOC Weatherization Program Notice 20-4
Issued July 22, 2020

To: All ODOC Subgrantee Weatherization Program Service Providers - Executive Directors and Weatherization Program Managers

From: Amanda Marcott-Thottunkal, Senior Energy Programs Manager

Regulations: [10 CFR 440.21 – Weatherization Material Standards and Energy Audit Procedures](#); [Department of Energy Weatherization Program Notice 19-4](#); [Department of Energy Weatherization Program Notice 17-7](#); [Department of Energy Weatherization Program Notice 15-4](#)

Purpose: To provide implementation guidance for the new Weatherization Policies and Procedures for Energy Audits Manual.

Implementation Date: Effective for all energy audits completed beginning August 1, 2020.

Should anything in this Program Notice conflict with any [CAA Manual Requirement](#), this Program Notice will supersede and take precedence.

Regulatory Background

On June 23, 2020 the Department of Energy (DOE) accepted the Oklahoma Department of Commerce's (ODOC) drafted Weatherization Energy Audit Policies and Procedure Manual that was created in partnership with CHP Energy Solutions. Network implementation of this manual will not only satisfy one of the five 2019 Energy Audit Re-Approval conditions that DOE has requested Oklahoma comply with, but is a vital part of the overall process to improve the quality and compliance of our Energy Audits with current building science practices and DOE regulations. The manual will be updated regularly as part of continuous improvement.

This WPN provides guidance to Subgrantee Recipients on implementing the new Energy Audit Policies and Procedures.

Program Guidance

1. All Department of Energy Weatherization Assistance Program and Department of Human Services Low Income Home Energy Assistance Program funded energy audits must be completed in compliance with ODOC's [Weatherization Policies and Procedures for Energy Audits](#). This manual can be found as an attachment to this Program Notice and on our ODOC website.
2. Energy Audits not found to be in compliance with ODOC's Weatherization Policies and Procedures for Energy Audits may be subject to disallowed costs or paybacks.
3. Contact ODOC's Senior Energy Programs Manager with any questions about this Program Notice.

Attachments:

- Weatherization Energy Audit Policies and Procedures Manual, Effective August 1, 2020