

Partnership with Community Housing Partners

EFFECTIVE DATE: October 31, 2019

Intended Audience: All ODOC Agency Weatherization Program Service Providers - Executive Directors and Weatherization Program Managers; the Oklahoma Association of Community Action Agencies Weatherization Training Center; ODOC Contracted State QClS

Purpose: To inform the Oklahoma weatherization network of our newly contracted technical partners – Community Housing Partners dba CHP Energy Solutions

The Oklahoma Department of Commerce (ODOC) would like announce our new contract and partnership with CHP Energy Solutions (CHP). CHP is a Virginia based non-profit organization that houses an IREC accredited weatherization training center, while also managing their own weatherization program.

On October 21, 2019, ODOC awarded an energy audit training and technical assistance contract to CHP after a competitive bidding process. CHP has been contracted to help the Oklahoma Weatherization program improve its energy audit processes and policies. CHP will be working in partnership with ODOC and the entire network on the following projects:

- Developing customized classroom, field, and webinar NEAT/MHEA trainings
- Review and pre-authorization of energy audits
- Creating an Energy Audit Technical Manual
- Evaluating ODOC's technical monitoring processes and providing improvement recommendations
- Evaluating ODOC's required client file forms related to the energy audit and recommending improvements.

Scott Katznelson (skatznelson@chpc2.org) and Phil Hull (phull@chpc2.org) will be our primary contacts at CHP. Scott will primarily be reaching out to agencies directly for information or to respond to questions as needed. Please respond promptly to the emails and copy the Senior Energy Programs Manger (Amanda.Marcott-Thottunkal@okcommerce.gov) and Phil Hull (phull@chpc2.org) on all correspondence.

ODOC is excited to have CHP's partnership and we look forward to their expertise and feedback.

If you have any questions about this Memo, please contact the Senior Energy Programs Manger – Amanda Marcott-Thottunkal, amanda.marcott-thottunkal@okcommerce.gov.