



PY2021 Department of Energy Weatherization Assistance Program Planning Period and State Plan Submission

ODOC MEMO 005

Issued December 1, 2020

To: ODOC Weatherization Program Service and Training Providers – Executive Directors, Program Managers, and Financial Staff

From: Amanda Marcott-Thottunkal, Senior Energy Programs Manager

Purpose: To inform the Oklahoma weatherization network of the Oklahoma Department of Commerce's Program Year 2021 plan development and timeline. To ask the Oklahoma weatherization network to participate in the state planning process.

1. Annually, the U.S. Department of Energy (DOE) requires that the Oklahoma Department of Commerce (ODOC) submit a State Plan that outlines the implementation of the Low-Income Weatherization Assistance Program (WAP) in Oklahoma, following DOE requirements¹. The State Plan is a yearlong process of continuous program evaluation and policy development. ODOC encourages the Oklahoma weatherization network at all levels to participate in the State Plan development process through the following activities:
 - Submitting concerns, suggestions for improvement, or other feedback to the Senior Energy Programs Manager or any ODOC staff regarding current policies and procedures
 - Attending the new (in response to network request) PY21 State Planning Kick Off Virtual Meeting
 - Attending the WAP public hearing, asking questions and providing comments
 - Reading the drafted State Plan when available and providing input during the public comment period
 - Attending network meetings and all required trainings to stay informed of DOE requirements and regulations
2. Please mark your calendars and join ODOC for the following events:

¹Final PY21 DOE grant guidance is not yet available, but DOE did release drafted guidance. It can be found [here](#).

December 9, 2020	PY21 Virtual WAP Planning and Subgrantee Input Kick Off Meeting *NEW* Review the PY20 state plan and provide input on changes the network would like to see in PY21 (before anything for PY21 is drafted).
January 4, 2021	Drafted State Plan scheduled to be sent to Community Action Agency Executive Directors and Weatherization Program Managers
January 5, 2021	Drafted State Plan scheduled to be released to general public along with a formal notice of a 14 day public comment period. Notice will be sent in GovDelivery, posted on ODOC website, and in ODOC's New Pioneer newsletter.
January 5 - January 19, 2021	Public Comment Period
January 13, 2021 <i>1:30 – 2:30 PM</i>	Network State Plan Webinar
January 19, 2021 <i>1:00 PM</i>	Zoom Virtual Public Hearing
January 19, 2021 <i>5:00 PM</i>	Public Comments Due
February 1, 2021	State Plan submission to DOE

3. Please note that should unforeseen circumstances result in a modification to any of these scheduled dates, a revised schedule will be sent. ODOC looks forward to the network's comments and feedback during the PY2021 State Planning process.

If you have any questions about this Memo, please contact the Senior Energy Programs Manager – Amanda Marcott-Thottunkal, amanda.marcott-thottunkal@okcommerce.gov.