



PY 2024 Department of Energy Weatherization Assistance Program Planning Period and State Plan Submission

ODOC MEMO 0012

Issued December 22, 2023

To: ODOC Weatherization Program Service and Training Providers – Executive Directors, Program Managers, and Financial Staff

From: Kayla Cornett, Energy Programs Planner

Purpose: To inform the Oklahoma weatherization network of the Oklahoma Department of Commerce's Program Year 2024 plan development and timeline. To ask the Oklahoma weatherization network to participate in the state planning process.

1. Annually, the U.S. Department of Energy (DOE) requires that the Oklahoma Department of Commerce (ODOC) submit a State Plan that outlines the implementation of the Low-Income Weatherization Assistance Program (WAP) in Oklahoma, following DOE requirements.¹ The State Plan is a yearlong process of continuous program evaluation and policy development. ODOC encourages the Oklahoma weatherization network at all levels to participate in the State Plan development process through the following activities:
 - Submitting concerns, suggestions for improvement, or other feedback to the Energy Programs Planner or any ODOC staff regarding current policies and procedures
 - Attending the new (in response to network request) PY24 State Planning Kick Off Meeting
 - Attending the WAP public hearing, asking questions and providing comments
 - Reading the drafted State Plan when available and providing input during the public comment period
 - Attending network meetings and all required trainings to stay informed of DOE requirements and regulations

¹Final PY24 DOE grant guidance is not yet available.

2. Please mark your calendars and join ODOC for the following events:

January 5, 2024	Drafted State Plan Available to Network and scheduled to be sent to Community Action Agency Executive Directors and Weatherization Program Managers
January 5, 2024	Drafted State Plan Available to Public and scheduled to be released to general public along with a formal notice of a 10-day public comment period. <i>Notice will be sent in GovDelivery, posted on ODOC website, and in ODOC's New Pioneer newsletter.</i>
January 9, 2024 10:30 am – 12:00 pm	Zoom and In Person PY24 WAP Planning and Subgrantee Input Kick Off Meeting Review the PY 24 State Plan and provide input on changes the Network would like to see in PY 24
January 8 – January 18, 2024	Public Comment Period <i>Due by 5:00pm, January 18, 2024</i>
January 18, 2024 1:00 PM	Zoom Virtual and In Person Public Hearing
February 2, 2024	Anticipated State Plan submission to DOE

1. This timeline of events does not include any discussion of PY 24 or beyond, which will be discussed separately.
2. Please note that should unforeseen circumstances result in a modification to any of these scheduled dates, a revised schedule will be sent. ODOC looks forward to the network's comments and feedback during the PY 2024 State Planning Process.

If you have any questions about this Memo, please contact the Energy Programs Planner, Kayla Cornett, at kayla.cornett@okcommerce.gov.