



Approval to Use PY2023 NEAT/MHEA Setup Libraries through July 1, 2024

ODOC MEMO 13

Issued April 1, 2024

To: ODOC Weatherization Program Service and Training Providers – Executive Directors, Program Managers, and Financial Staff

From: Kayla Cornett, Energy Programs Planner

Purpose: To inform the Oklahoma Weatherization Network of approval to continue to use PY2023 NEAT/MHEA Setup Libraries until July 1, 2024, or until further notice.

1. Historically, the Oklahoma Department of Commerce (ODOC) has annually required Subrecipients to update their Setup Library in the National Energy Audit Tool and the Manufactured Home Energy Audit (NEAT/MHEA) in order to ensure a cost-effective energy audit as per [10 CFR 440.21](#), Department of Energy ([DOE](#)) [Weatherization Program Notice \(WPN\) 23-6](#), and the Weatherization Assistant 8.9 Energy Audit Software.
2. Oklahoma's current approved Energy Audit is set to expire on May 28, 2024. Due to this, Oklahoma is currently applying for re-approval of the state's Energy Audit policies and procedures to be used by the Oklahoma Weatherization Network as required in DOE WPN 23-6. ODOC is also simultaneously working to obtain approval for WAPLink, EIS, Inc. Application Programming Interface (API) which will allow Oklahoma to have an accurate database with a NEAT/MHEA Energy Audit interface.
3. Due to these simultaneous projects, ODOC is postponing any network request for Subrecipients to complete or submit an updated NEAT/MHEA setup library until further notice from ODOC.
4. At this time, ODOC has received approval from DOE to continue to use Weatherization Assistance (WA) 8.9 Energy Audit until July 1, 2024. Therefore, Subrecipients may continue to use their PY 2023-approved NEAT/MHEA setup libraries until then (July 1, 2024) or until further notice.
5. Once future revisions are required, ODOC will notify each Subrecipient of any changes needed and will provide a due date to complete the required revisions.

If you have any questions about this Memorandum, please contact the Energy Programs Planner, Kayla Cornett, at kayla.cornett@okcommerce.gov.