

Oklahoma Broadband Governing Board Meeting

Wednesday, August 17, 2022



OKLAHOMA

Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



<u>Salary Breakdown</u>			
Director	\$170,000	DEA/ Appropriation	
Deputy Director	\$100,000	BEAD	
Policy/ Comms Director	\$100,000	DEA	
Grants Manager	\$80,000	BEAD/ Appropriation	
Data/ Mapping Analyst	\$70,000	DEA/ Appropriation	
Office Manager	\$60,000	BEAD	
Director Fringe	\$59,055	DEA/Appropriation	
Deputy Director Fringe	\$42,150	BEAD/Appropriation	
Policy/ Comms Director Fringe	\$42,150	DEA/Appropriation	
Grants Manager Fringe	\$37,320	DEA/Appropriation	
Data/ Mapping Analyst Fringe	\$34,905	Appropriation	
Office Manager Fringe	\$32,490	BEAD/Appropriation	
Salary and Fridge Pad	\$48,000	Appropriation	
			Total: \$876,070

<u>Travel Reimbursement</u>			
Local Travel for DEA Program	\$10,464	DEA	
Local Travel	\$10,000	Appropriation	
			Total: \$20,464
<u>Travel Agency Direct Pay</u>			
Out of State Travel for DEA Program	\$5,720	DEA	
Out of State Travel	\$15,000	Appropriation	
			Total: \$20,720
<u>General Operating Expenses</u>			
Tech Connectivity	\$6,156	Appropriation	
TVs	\$3,000	Appropriation	
Office Supplies	\$10,000	Appropriation	
Software	\$50,000	Appropriation	
			Total: \$69,156
<u>Rent</u>			
Office	\$109,900.00	Appropriation	
Copier	\$2,000	Appropriation	
Ice Maker	\$2,500	Appropriation	
Tech Leases	\$11,700	Appropriation	
Shredding	\$500	Appropriation	Total: \$126,600
<u>Office Furniture</u>			
Office Furniture	\$100,000	Appropriation	
			Total: \$100,000

<u>Legal</u>			
Legal Fees	\$30,000	Appropriation	
			Total: \$30,000
<u>P-Card Expenditure</u>			
Annual Expenditure	\$10,000	Appropriation	
			Total: \$10,000
<u>Contracts</u>			
Adobe	\$1,500	Appropriation	
Consulting for BEAD Plan	\$1,100,000	BEAD	
Mapping Consulting	\$2,000,000	Appropriation	
Additional Consulting Needs	\$32,839.00	Appropriation	
Website Creation	\$10,000.00	Appropriation	
			Total: \$3,144,339
<u>Professional Services</u>			
Interagency Mail	\$3,000	BEAD	
ABS	\$12,000	Appropriation	
Payroll Shared Services	\$6,240	DEA	
			Total: \$21,240

<u>Pass Through Grant</u>			
OSU-IT Fiber		\$365,068 Appropriation	
			Total: \$365,068

Appropriation Total:	\$500,000
Grand Total:	\$4,783,657

Funding Stream	Amount	Initial Revenue Budget for Admin, Pass Through, DEA and Mapping Amount
Coronavirus Capital Projects Fund	\$167,683,747	
Broadband Equity, Access, and Deployment Program	\$5,000,000	\$ 2,003,417
Digital Equity Act Program	\$882,088	\$ 882,088
OSU-IT Fiber	\$365,068	\$ 365,068
Mapping Appropriation	\$2,000,000	\$2,000,000
Office Appropriation	\$500,000	\$500,000
		\$ 5,750,573

Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Actions from Last Meeting

- Discussion of Adoption rates from Prof. Whitacre at BGB Meeting – future meeting



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment



Agenda

- Approval of Minutes
- Comments from Visitors
- Opening Remarks – Mike Fina, Chairman
- Reports from Subcommittees
 - Mapping Committee
 - Policy Committee
- Discussion and Possible Action on Standing Committee Reports
- Update on Establishing State Broadband Office
- Discussion and Possible Action Regarding Establishing State Broadband Office
- Presentation on Draft Budget- Edyn Rolls, OMES Grants Analyst
- Discussion and Possible Action Regarding Draft Budget
- Discussion and Action on Interim Authorized Signatories for SBO
- Consultant Update on Requested Items- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Consultant Update
- Funding for Fiber Technician Training- Emily Toland, Guidehouse
- Discussion and Possible Action Regarding Fiber Technician Training Funding
- Report from Ad Hoc Hiring Committee
- Discussion and Possible Action on Hiring SBO Director
- Outstanding Items from Previous Meeting
- Possible Agenda Items for Next Meeting
- Closing Remarks and Announcements
- Adjournment

