

OKLAHOMA ROUTE 66 COMMISSION

1st Quarter Regular Meeting

February 15, 2024

10:00 a.m.

Stafford Air & Space Museum

3000 Logan Rd

Weatherford, OK 73096

AGENDA

The Commission may discuss, vote to approve, vote to disapprove, vote to table, change the sequence of any agenda item, or vote to strike or not discuss any agenda item. The Commission CANNOT discuss any item not specifically listed on the agenda. Please note that the time references are estimates only.

Agenda Item	Speaker	Time
1. Call to Order, Welcome, and Review of the Agenda	A. Thomas Tillison Jr., Chair	10:00 - 10:05 a.m.
2. Roll Call	A. Thomas Tillison Jr., Chair	10:05 – 10:10 a.m.
3. Declaration of a Quorum	A. Thomas Tillison Jr., Chair	10:10 – 10:15 a.m.
4. Approval of November 30, 2023 Minutes	A. Thomas Tillison Jr., Chair	10:15 – 10:20 a.m.
5. Summary of Notice of Permanent Rulemaking Status		10:20 – 10:25 a.m.
a. Published Notice of Rulemaking Intent in the Oklahoma Register	Karla Jackson, Oklahoma Route 66 Grant Coordinator	
b. Public Hearing is February 20, 2024, at the Oklahoma Department of Commerce, Gallery 1-2, at 10:00 a.m.	Oklahoma Department of Commerce	
6. Financial Report	Karla Jackson, Oklahoma Route 66 Grant Coordinator Oklahoma Department of Commerce	10:25 – 10:30 a.m.
7. Follow-up on Commission Website Updates.		10:30 – 10:35 a.m.
a. Follow up on vanity URL for ease of use.		
b. Link to the Oklahoma Route 66 landing page on the Oklahoma Department of Commerce page	Karla Jackson, Oklahoma Route 66 Grant Coordinator	
c. Toolkit development for applicants – “How to video”	Oklahoma Department of Commerce	
8. Follow-up/Clarification –	A. Thomas Tillison Jr., Chair	10:35 - 10:45 a.m.
• Rule 623:10-1-5. Minimum Award (c) -Award Allocation – OMES Vendor Status		

- Grant Minimum Score Revision for future grant applicants

9. For Discussion & Possible Action	A. Thomas Tillison Jr., Chair	10:45 – 11:15 a.m.
a. The Chairman or selected Commissioner will review and confirm each Commissioner's score and total for each application.		
b. Each Commissioner must sign and date a printout of their scores for each grant application for backup and file.		
c. The Commission can remove one or multiple applications from consideration due to but not limited to deficiencies in qualifications, purpose, or fund intentions.		
d. Logo selection for correspondence.		
e. Template email for award and non-award status.		
10. Smartsheet Account Technical Assistance	Lenae Clements, MSW Program and Policy Analyst Oklahoma Department of Transportation	11:15 – 11:25 a.m.
11. Discussion of Grant Submissions	A. Thomas Tillison Jr., Chair	11:25 – 12:25 p.m.
12. For Possible Action special meeting for Grant Submission Discussion	A. Thomas Tillison Jr., Chair	12:25 – 12:28 p.m.
13. Next Regular Meeting – April 11, 2024, at 10:00 a.m. at the Route 66 Interpretive Center, 400 E. 1 st St., Chandler, OK 74834	A. Thomas Tillison Jr., Chair	12:28 – 12:29 p.m.
14. Adjournment	A. Thomas Tillison Jr., Chair	12:30 p.m.