

Guidance for Oklahoma's Open Up and Recover Safely Plan: State Office

Please note this guidance is not comprehensive, it is intended to serve as a tool to help offices establish general protocols encountered in various situations. Effective safety measures that protect employees and citizens are critical to a successful reopening of our great state. There are unique situations not covered here, and we rely on collaboration with our local officials, businesses and citizens using their best judgement during this unprecedented time. We must all take responsibility to protect those in our community. Thank you for doing your part to ensure the safety of all Oklahomans.

- Building and office space owned or leased by the State of Oklahoma.

Sanitation & Disinfecting Guidelines

- You are encouraged to develop, implement, maintain, and revise a cleaning and disinfecting plan for your workplace.

Enhanced Hygiene Considerations

- Ensure that access to handwashing/hand sanitizing facilities and supplies are available for employees and visitors.
- Encourage employees and visitors to use good hygiene including proper handwashing and observe respiratory etiquette.
- Consider messages to remind employees and visitors to prevent the spread of COVID-19. These messages may include suggestions to stay at home if you are sick or do not feel well, and what to do if you're sick or feel ill.

Social Distancing Guidelines

Effective November 19, 2020, all persons on property, including buildings and office space, owned or leased by the State of Oklahoma shall wear a facial covering or mask over the mouth and nose at all times where physical distancing measures may be difficult to observe. *This only applies to persons while indoors or when in an outdoor space, wherever it is not feasible to maintain six feet of social distance from another person.*

- Facial covering or masks are **not** required in the following circumstances:
 - In state owned and leased vehicles if only occupied by one occupant or when a person is alone in an enclosed space.
 - When the individual has a bon a fide religious objection to wearing a facial covering/mask
 - While eating or drinking
 - When a licensed healthcare provider has determined that wearing a facial covering/mask causes or aggravates a health condition for the individual
 - When wearing a facial covering/mask would prevent the receipt of services or performing work in the course of employment
 - When complying with the directions of law enforcement or for the purposes of verifying a person's identity